**Interview tip sheet examples**

**What to do if I need a break or get shy and nervous**

* Take deep breathes
* Ask for a break

**Important interview tips**

* Be professional
* Use my public speaking voice
  + Talk loud
* Have good talking skills
  + Talk in a nice way
  + Use a nice tone of voice
  + Be polite
* Be who you are
* Listen
* Ask questions
* Help people understand

|  |  |  |
| --- | --- | --- |
| **Question words**   * Why * When * How * Explain * Describe * Tell me more |  | **Question topics**   * Feelings * Easy * Hard * Fun * Not fun * Interesting * Not interesting |